



City of Austin, Solid Waste Services Department
Multi-Family & Commercial Recycling
INDIVIDUAL PROPERTY or SELF HAUL REPORTING FORM
 www.ci.austin.tx.us/sws/recyclerules.htm ♦ 494-9400 ♦ 974-9048 (fax)



Reporting period: January-March Year
 April-June Year
 July-September Year
 October-December Year

Today's Date: _____

Name of Multi-Family Property/Business: _____

Name of Owner/Managing Company: _____

Address: _____ Zip Code: _____

Contact Person: _____ Phone Number: _____

Recycled Material	Tons	Recycled Material	Tons	Recycled Material	Tons

Name of Recycling Provider (if applicable): _____ Phone Number: _____

IMPORTANT – All scale tickets, invoices, or receipts from the processor or service provider (for the corresponding reporting period), showing the amount and type of each of the recyclable materials collected from your property, **must** accompany this quarterly report. The reporting period addresses the preceding quarter. For example, April 1 is the reporting deadline for the previous October, November and December.

To avoid duplication, please check with your service provider (if applicable) to ensure they are not already reporting your volumes.

SUBMIT ORIGINAL TO:(You may submit additional sheets as necessary)
 City of Austin, Solid Waste Services Department, Mandatory Recycling Division, P.O. Box 1088, Austin, Texas 78767-1088